

## **Minutes of meeting of FoCL committee, Thursday May 27<sup>th</sup>, chez JD.**

**1. Present:** JB,JD,RM,RO'M,JS,JU,MW,SW

**2. Apologies for absence:** SB,JM

**3. Minutes of AGM preparation meeting on 7.4.21 and AGM on 15.4.21 both via Zoom-papers previously circulated:** Spelling error in AGM Minutes – item 4 , library service *reiterated*. To be approved at 2022 AGM.

**4. Matters arising not elsewhere on the agenda:** none

**5. Group opening times in future – SW:** The 2019 groups were 2 book clubs, Knit and Natter, occasional Playreading, Shakespeare and Theatre. The latter 3 are unlikely to return , as they will meet in members' houses. There has been a discrepancy in rent paid. K &N participants paid £1 each per session, which included refreshment. The Thursday book club members each paid £10 per year, of which £6 went to LU for providing stock, £1 for refreshment and therefore only £3 rent. (Wednesday book club – the same?). It was proposed that the book clubs should pay £1 per person per session, the same as K & N. SW to contact them.

JB said as K&N need more table top space, they need to move the display spindles.

As the Sunday School Building is currently out of use (Lantern shop storage) there may be increased demand for small group venues, In future, a rate “per hour” might be charged.

### **6. Treasurer's report, including**

- **Accounts** -SW: Copies had been circulated. Since the accounts were written, Easy Fundraising has raised £30. There were no queries. JD said that we must ensure that the cleaner is on (at least) minimum wage.
- **Electricity cost:** To the end of April, this year's bill was £736, as during opening hours the door has been kept open for anti-Covid ventilation.

**7. Membership secretary's report -SW:** There are 49 paid-up members, and donations of £190.

### **8. Bid to Norman Trust COVID 19 Fund - deadline June 11, 2021 – papers previously**

**circulated:** The first round closing date is near, so urgent action required. Second round will be wider, to include not only Devon but Cornwall and Dorset.

Requirements - show losses and reasons why

show accounts + annual report (from AGM)

state benefit of proposed project

project to happen within 6 months.

There are 3 proposals:

1. To reduce electricity bills – MM knows an expert who could be paid to survey the current situation and advise on alternative heating. An efficient and green wall heater could be fitted under the west window.

2. To further reduce expenditure and to improve comfort, the window glass could be changed to triple glazing.

3. To attract people back to the library, a child-centred event is proposed, (children's activities have suffered from lack of fundraising) linking to the 2021 Summer Reading Scheme theme of animals / nature. As the library is too small, the Town Hall could be booked – JD to find out cost.

Presenters such as “Really Wild Learning”, Paignton Zoo or the Axe Valley Wildlife Park could be invited.

As the application needs to be done online, JD and SW proposed drafting a hard copy for circulation / comments / approval before final submission.

**9. Bid to Colyton PC for garden support – JS:** As Crispin Denny is a Parish Councillor, he feels a small request would be sympathetically received BUT we need to plant now, not wait for the next CPC meeting, so receipts will be submitted retrospectively. MM is to paint the planter; JD had acquired some Mediterranean plants (Cistus, Lavender, Mexican Fleabane) . JS will put the claim forward. A sign “Plants provided by CPC “ would be an appropriate public acknowledgement.

#### **10. Events 2021**

- **AGM – review and actions:** information re Emily Macaulay’s plans pending. RO’M currently working on getting folks back to work.
- **Coffee Mornings:** Competition from the Church coffee morning has been removed. Relaunch ours when allowed. Publicity - SW to make poster. First Tuesday of the month, possibly August . (see item 11). Better quality coffee is desirable, some means of keeping it hot, and storing the equipment. SW to investigate.
- **Children’s activities:** see Item 8

**11. Librarian’s report - RO’M:** Service is building up after lockdown. Currently only 1 staff and 2 public allowed in building at one time, so can’t have volunteers yet . Restarting Library Extra to be reviewed after June 21<sup>st</sup>, not expected in July. Soon, books will not need to be quarantined.

**12. Libraries Unlimited – JD:** LU is very positive about our new Junior Committee member, Morgan Watkins. JD is to write a short article re his contribution, plus photo (taken by RO’M ). Very good publicity for Colyton.

**13. Volunteer matters –** Watch this space! August?

**14. Building matters:** MM replacing taps in loo basin, as they leak.

**15. Coly Times:** No library page this time, as space needed. Next time to include bid / garden / coffee mornings.

**16. Website updating – JM:** contents as above.

**17. AoB:** JB – Booking for Poet Laureate’s visits to C & D libraries will open in August. A “spiel” for the application needs to be ready – discuss at next meeting.

**18. Date of next meeting:** Thursday July 15<sup>th</sup>, 4.0pm chez JD.